

服務終止申請表格 Service Termination Form

Part A. CUSTOMER INFORMATION 客戶資料

Domain Name: 網址/域名 :	
Company Name: 公司名稱 :	Phone: 聯絡電話 :
Contact Person: 申請/聯絡人姓名 :	Fax: 傳真號碼 :
Address: 地址 :	Email: 電郵地址 :

Please fill in BLOCK letter and ✓ the appropriate section(s).
請用英文正楷填寫及在所需選擇部份填上 ✓ 號。

Part B. TERMINATE SERVICE 終止服務

Apply terminate the following services 申請終止以下服務 :

- Web Hosting and Email Services 網站寄存及電子郵件服務
- DIY FTP Web Storage Services 自助 FTP 網上儲存服務
- Corporate Email Services 企業電子郵件服務
- myfiles.biz Easy Sub-domain Web Hosting 簡易域名網站寄存
- mygallery.biz Web Gallery Service 網上電子相簿
- Domain / Website IP Redirection 域名 / 網址 IP 轉址 (動態 DNS)

Terminate Date 終止日期 : ____/____/____ (DD/MM/YYYY 日/月/年)

終止服務原因 Reason for Service Termination :

- Expensive service fee 服務月費太貴
- No attractive renew offer 續約計劃不夠吸引
- Unstable/Always drop line 不穩定/經常斷線
- Other: 其他 : _____
- Not user-friendly 不夠方便易用
- Low usage 使用時間太少
- Insufficient technical support 技術支援不足

Part C. REQUEST DOMAIN (if applicable) 領取域名 (如適用)

- Request for Domain Name password / control 領取域名密碼/控制權
- Method of retrieving domain name password 領取域名密碼方式 :
- E-mail 電郵
 - Fax 傳真
 - Postal 郵寄

Part D. DECLARATION 聲明

_____ (Your Name/Company Name) (called "I/The Company" below) applies to terminate the services provided from BEST-VIEW@ selected on Part B under domain _____ (called "Domain Name" below) on ____/____/____ (DD/MM/YYYY) (called "termination date" below) [and requests the domain name password and control]*.

* Delete where appropriate

I/The Company will download all web files and emails under domain name for my backup before termination date. For the security and privacy reason, all files and emails will be deleted after termination date.

I/The Company understands that after take back the password of the domain name, I/the company will take over the setting of the domain name. BEST-VIEW@ will not responsible to all the guarantee, breakdown, payment and the service termination (not limited to expired payment of the domain name). BEST-VIEW@ do not have any other responsibility for any payment for the domain in the future. (if applicable for requesting domain name password/control)

I/The Company understands that changing the Name Server setting to the configuration not specified by BEST-VIEW@, current services provided by BEST-VIEW@ (not limited to Web Hosting and Email Services, Domain / Website IP Redirection or any other related services) will no longer be available. BEST-VIEW@ do not have any other responsibility for any lost and duty cause by changing the name server setting and all pre-payment fee is non-refundable and non-transferable. (if applicable for requesting domain name password/control)

_____ (下稱“本人/公司”) 現申請將在_____年____月____日(下稱“終止日期”) 終止域名_____ (下稱“該域名”) 由 BEST-VIEW@ 提供於 B 部份選擇之服務 [及申請領取域名密碼及控制權*]。

(* 請刪除不適用的部份)

本人/公司會在終止日期前自行下載該域名所有檔案及電郵作備份，由於安全/私隱理由，所有檔案及電郵將會在終止日期後刪除。

本人/公司 明白當取回域名密碼後，該域名的設定將會由本人/公司全權控制。所有有關該域名之保證、故障、款項及服務中斷 (包括及不限於域名過期付款)，BEST-VIEW@將不會負責。BEST-VIEW@亦不會負責及承擔今後有關該域名之費用及款項。(適用於領取域名密碼/控制權)

本人/公司 明白當自行更改域名設定內之「名稱伺服器」(Name Server) 設定為非 BEST-VIEW@ 所指定或使用之設定後，本人/公司 現於 BEST-VIEW@ 之各項有關該域名之服務，包括及不限於網頁寄存、電郵服務、域名轉址及其他與該域名相關之服務，將會自動失效。BEST-VIEW@不會負責及承擔有關因名稱伺服器設定更改引致服務失效而帶來之損失及責任。所有預繳之費用 BEST-VIEW@ 概不退還及不可轉讓。(適用於領取域名密碼/控制權)

Authorized Signature & Company Chop
客戶簽署及公司印章

Name 姓名 : _____

Date 日期 : _____

Part E. NOTES 注意事項

Request for Domain Name password / control will take three working days. The password will be sent to the applicant by the method selected in Part C. 此項申請需時三個工作天，密碼將會以 C 部份所選擇的方式發送給申請人。

After completing the form, please fax to (852) 3005 7746 or send to Unit A3, 21/F, Block 2, Golden Dragon Industrial Centre, 162-170 Tai Lin Pai Road, Kwai Chung, NT, Hong Kong.
填妥後，請將表格傳真至 (852) 3005 7746 或郵寄至香港新界葵涌大連排道 162-170 號金龍工業中心第 2 座 21 樓 A3 室。

BEST-VIEW@, a wholly owned subsidiary and brand name of the BEST-VIEW Media Limited.

Page 2 of 2